



State of Arizona BOARD OF TECHNICAL REGISTRATION

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ATTENTION ALARM BUSINESSES AND CONTROLLING PERSONS: SPECIAL NOTICE FOR FIRMS

On August 9, 2017, the licensing requirements for alarm businesses, controlling persons and alarm agents under A.R.S. § 32-122.05 and A.R.S. § 32-122.06 will change as follows:

1. Controlling Persons will be individually certified rather than covered under the alarm business certification.
2. Controlling Persons will pay a fee for the application, certification and renewal.
3. The AZ Board of Technical Registration will stop accepting Fingerprint Cards with applications by end of day August 4, 2017.
4. Alarm Agents and Controlling Persons will need to obtain a Clearance Card from DPS in order to apply for certification. Date to be announced.
5. The renewal of certification for Alarm Businesses, Controlling Persons and Alarm Agents will change to every three years for those renewing after August 9, 2017. Fees will be adjusted for the new renewal cycle. Renewals due prior to August 9, 2017 will stay on the two year cycle until the next renewal period.
6. **Firms may be able to obtain a temporary permit for alarm agents already working in the field in other states, but new to Arizona. Please see the last section of this notice.**

Important! Important! Important! Please read!

Due to the transition, there will be a period of time in early August when the Board will not be able to accept and process applications for alarm firms, controlling persons, alarm agents or certificate renewals. This will be the time when DPS can no longer accept fingerprint cards but may not have FBI clearance to accept clearance card applications. The Board will issue a notice when we have more information on the dates.

How does the Clearance Card requirement work?

- You will apply to DPS for your clearance card rather than the Board.
- The card covers six years, so you will not have to be fingerprinted annually.
- The clearance card will be less expensive over the six years than the fingerprint card processing, and faster!
- You will need to have the clearance card when you apply to the Board. Plan and apply to DPS in advance of your plans to apply for a controlling person or alarm agent certification.

- You cannot apply for the clearance card until the Board receives word that the FBI has approved its card authorization. We will let you know when that happens.

Alarm Agent Temporary Permit to Work

A.R.S. § 32-122.06 (C): An applicant for alarm agent certification must work under the direct supervision of a certified alarm agent unless the alarm business employing the applicant alarm agent certifies that the alarm business has determined through a privately administered background check by a national recognized database company that the applicant has not been convicted of a crime that would prevent the applicant from receiving a fingerprint clearance card.

1. The alarm business will be required to certify the background check results on the alarm agent's application.
2. The alarm agent must have applied for a clearance card at the time of application with the Board.
3. The temporary permit will be limited to sixty days.
4. When the applicant alarm agent receives a clearance card, she/he must submit a copy of the card to the Board within 10 days.
5. An application for alarm agent certification will not be complete until the clearance card has been issued and confirmed by the Board.

We will provide more information as it becomes available. Stayed tuned to our website and Facebook.