



State of Arizona
BOARD OF TECHNICAL REGISTRATION

1110 W. Washington Street, Suite 240, Phoenix, Arizona 85007
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Roger Skaggs, Home Inspector • John Elson, Home Inspector • Paul Staron, Home Inspector
Keith Smith, Public Member • Michael Kolejka, Architect

NOTICE AND AGENDA FOR
HOME INSPECTOR RULES AND STANDARDS COMMITTEE SESSION MEETING

Wednesday September 6, 2023, beginning at 9:30 a.m.
1110 W. Washington, Board Room 245
Phoenix, AZ 85007

The Arizona Board of Technical Registration will hold a HIRSC meeting, open to the public, located at 1110 W. Washington, Suite 240, Phoenix, AZ 85007.

The Committee may discuss, consider or take action on any item on the agenda, and at the discretion of the Committee, agenda items may be taken out of order.

The majority or a quorum of the Committee may vote to hold an Executive Session to review confidential records exempt by law from public inspection, pursuant to A.R.S. § 38-431.03(A)(2); to obtain legal advice regarding any of the items on the agenda, pursuant to A.R.S. § 38-431.03(A)(3); or to discuss or consult with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. § 38-431.03(A)(4). All examination material, transcripts education records, reference forms and applications are confidential pursuant to A.R.S. § 32-129(A), and all investigation files are confidential and not subject to inspection until the matter is final and a hearing notice is issued (A.R.S. § 32-129(B)).

Pursuant to the Americans with Disabilities Act, people with disabilities may request a reasonable accommodation by contacting Kurt Winter at (602) 364-4883. Requests for reasonable accommodations should be made as early as possible to allow time to accommodate the request. The Board may not be able to accommodate requests made less than 36 hours prior to the scheduled meeting.

The public may attend the meeting in person or remotely. The Board utilizes Google Meet for those wishing to attend the meeting remotely.

Google Meet joining info for September 6, 2023 HIRSC Meeting

Google Meet joining info

Video call link: <https://meet.google.com/gkj-ekvh-gzd>

Or dial: (US) +1 585-969-5094 PIN: 208 675 071#

Board staff posts meeting agendas on its website, the AZBTR's lobby (suite 240) and the meeting board located in the main entrance of the ADEQ building (1110 W. Washington St. Phoenix AZ 85007) in accordance with A.R.S. § 38-431.02.

Please note that all meetings are recorded and the recordings posted on the Board's website within three working days after the meeting in accordance with A.R.S. § 38-431.01(E).

1. CALL TO ORDER

2. ROLL CALL

3. CALL TO THE PUBLIC

Members of the public may address the Committee during this Call to the Public for no more than **3 minutes**. Pursuant to A.R.S. § 38-431.01(H), the Committee members are not allowed to discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. However, members may ask staff to review a matter or may ask that a matter be placed on a future agenda.

4. ADOPTION OF MINUTES

Review, Consideration and Possible Action on the following:

- A. Approve, modify and/or reject HIRSC Regular Session Minutes
 - 1. April 12, 2023 Meeting Minutes

5. REVIEW, DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:

- A. Public and Committee comments regarding proposed rule changes.
- B. Discussion led by Arizona Private and Post-Secondary Education Executive Director, Kevin LaMountain, on the challenges of Home Inspector schools that do not have a physical presence in the state.
- C. Home Inspector Certification Requirements: home inspector schools, 84 hours of classroom training, coursework, parallel inspections, examinations and other requirements.
- D. Parallel Inspector Requirements: training, certification, examination, coursework and other requirements.
- E. Updating the Home Inspector Report Checklist to reflect proposed rule changes.
- F. Update the Parallel Log sheet to add a Pool Inspection column to ensure that applicants Parallel Inspection Report includes a pool inspection.

6. AAG TRAINING – Board jurisdiction in investigations

7. DIRECTOR’S REPORT – Legislation update, Home Inspector Numbers

8. FUTURE AGENDA ITEMS

9. FUTURE MEETINGS

10. ADJOURNMENT